



Office of Risk Management and Benefits

Extended Leave Request Details

Type of Leave:

- FMLA
- TDL
- Military Leave
- Assault Leave

Reason for the request:

- Birth of a son or daughter of employee and to care for such son or daughter
- Placement of a son or daughter with employee for adoption or foster care
- To care for a spouse, child, or parent with a serious health condition
- Because of employee's own serious health condition that makes him or her unable to perform job functions

Basis of Leave:

- Continuous
- Intermittent
- Reduced Schedule

Additional Notes/Comments: